

BLANCHESTER BOARD OF EDUCATION

REORGANIZATIONAL MEETING

REGULAR MEETING

JANUARY 9, 2023

6:00pm

MIDDLE SCHOOL CAFETERIA

AGENDA

NOTE: President Pro Tem – John Panetta

I. Meeting Called to Order; Roll Call

- Kathy Gephart
- Jeremy Kaehler
- John Panetta
- Mike Williams
- Kyle Wilson

II. Pledge of Allegiance

III. Election of Board President

- Nomination:
-

IV. Election of Board Vice President

- Nomination:
-

V. Oath of Office

- President:
-

- Vice President:
-

VI. Establishment of Business Procedures and Standing Authorizations for 2023
(Attachment **RESOLUTION 1-2023**)

ESTABLISHMENT OF BUSINESS PROCEDURES AND STANDING AUTHORIZATIONS FOR 2023

- A. Establish date, time and place of regular board of education meetings.
- B. Payment on Bills - authorize the Treasurer to pay all bills, except in cases where Board Policy applies, within the limits of the appropriations resolution as bills are received and when the merchandise has been received in good condition.
- C. Approve the Treasurer and Board President to sign checks.
- D. Advance on Tax Settlements - authorization for the Treasurer to secure advances from the Auditor when funds are available and payable to the school district.
- E. Investment of Inactive Funds - authorization for the Treasurer to invest inactive funds at the most productive interest rate whenever inactive funds are available.
- F. Authorizing the Treasurer to invest interim funds during 2023.
- G. Authorizing federal funds the Board authorizes the Superintendent to represent the Board in the application for all special State and Federal Funds.
- H. Authorizing Membership in the Chamber of Commerce for the year 2023.
- I. Work with Clinton County Jobs and Family services to share any additional costs of transporting students in foster care to their school of origin, if determined in the best interest of the child.
- J. Appropriation Adjustments - authorization for the Treasurer to adjust any appropriation in the amount not to exceed \$5,000.00 per any one appropriation over its original Board approved amount, without needing specific Board approval. The preceding authority is for appropriation shifts within a fund only. If the overall appropriation total for any fund is to be increased or decreased, it must be approved by the Board for any amount.
- K. Authorize the President and Treasurer to borrow money if needed for emergency situations. Such transactions to be presented for approval by the Board at the next regular meeting.
- L. Petty Cash Fund and Change Fund Approvals
 - Petty Cash Fund \$300.00
 - Food Service Change Fund \$290.00

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| Athletic Change Fund | \$1,500.00 |
| Postage Meter | \$1,000.00 |
| Arbiter Pay | \$4,000.00 |

- M. Authorize the Treasurer to issue checks for change funds as needed for food service, athletics, student activities, and principals' offices.
- N. Authorizing a Checking Account in the amount of \$300.00 for Petty Cash Account to the High School Principal.
- O. Treasurer shall be appointed to attend as the board designee public records training per Board Policy KBA. Furthermore, the district office has distributed the public records policy to The Treasurer who shall be also named the records custodian.
- P. Appointment of Purchasing Agent - authorizes the Superintendent to serve as the purchasing agent for the school district and authorizes the purchasing agent to approve purchases up to \$25,000.00 without further Board action. In addition, in the case of a catastrophic event, this limitation will not apply in order to restore operations of the district in the most expedient manner.
- Q. Authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
- R. Authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

- S. Employment of Temporary Personnel - authorization for the Superintendent to employ personnel as needed for emergency situations. Such employment to be presented for approval by the Board at the next regular meeting.
- T. Participation in State or Federal Projects - authorization for the Superintendent, without further action by said Board, to apply on behalf of said district to participate in any federal or state project or program for which approval by said Board is required. Authorize the Treasurer to pay stipends in the amount specified to Community Members/Staff Members when authorized by grant applications, i.e. Local Professional Development Committee, etc.

- U. Service Fund - establishes a service fund in the amount of \$5,000.00 to be a part of the general fund for fiscal year 2023, in accordance with section 3315.15 of the Ohio Revised Code.
 - V. The Superintendent and/or Treasurer be permitted to attend seminars, meetings, and conferences that constitute informative and professional growth for the benefit of the school district without further Board of Education action and that reasonable expenses in connection therewith be allowed.
 - W. Compliance with the Civil Rights Act - said Board in the expenditure of federal funds continues to comply with the Civil Rights Act of 1965 and with all other appropriate state and federal statutes, standards and regulations.
 - X. Unless otherwise delegated by the Superintendent, the Superintendent shall serve in all capacities that require an annual Board of Education appointment to implement adopted Board policies.
 - Y. The Board believes it is important to demonstrate appreciation to its employees. The Board authorizes the Superintendent to identify unique means of demonstrating the Board's appreciation. The following are examples of forms of this appreciation, but are not limited to: refreshments, small gifts, plaques, awards, flowers.
 - Z. Authorize the Treasurer to annually balance all Student Activity Accounts within the parameters of Board approved appropriations.
 - AA. Authorize the Treasurer to approve the tuition rate annually, as set by the Ohio Department of Education.
 - BB. Authorize the attendance at special schools outside the district as needed; i.e. physically handicapped students for the upcoming school year.
 - CC. Authorize the Superintendent, on behalf of this Board, to approve Facility Use Applications
- VII. Establishment of Superintendent Committees and Representatives
- Facilities/Grounds and Transportation
 - Finance/Budget
 - Curriculum and Instruction
 - Policy
 - Legislative Liaison
- VIII. Agenda Corrections
- IX. Approval of the Agenda
- X. Approval of December 15, 2022 Meeting Minutes
- XI. Approval of December 19, 2022 Meeting Minutes

- XII. Board Member Recognition
 - Kathy Gephart - 5 years
 - Jeremy Kaehler - 3 years
 - John Panetta - 15 years
 - Mike Williams - 5 years
 - Kyle Wilson - 5 years

- XIII. Welcome and Public Participation of Agenda Items

- XIV. Business of the Board
 - First reading for May 2 ballot issues
 - 1. 1.00% Earned Income Levy for operating expenses for 5 years
 - 2. 5.2 mills Permanent Improvement Levy for 5 years
 - Approve the 2023-24 School Calendar
 - RESIGNATION (Page 1)
 - 1. Megan Thompson effective March 1, 2023
 - Appointment of Treasurer Pro Tempore
 - 1. Tracy Parker - Contracted at a rate of \$70/hr on an as needed basis.

- XV. Business of the Treasurer

- XVI. Business of the Superintendent
 - Classified Positions
 - 1. Sub Nurse
 - a) Kendra Pelosi

- XVII. Public Participation of Non-agenda Items

- XVIII. Discussion Items
 - Special Meeting January 17, 2023 (Time to be determined)

- XIX. Informational Items
 - Putman Winter Family Night Thursday, January 12, 2023 from 5-7 pm
 - January 16, 2023, No school for MLK holiday

- XX. Executive Session

- XXI. Adjournment